

STATUS OF THE JUDICIAL ACADEMY OF THE SLOVAK REPUBLIC

adopted in accordance with paragraph 7 (g) and paragraph 15, item 1 of the Act No. 548/2003 Coll. on the Judicial Academy as amended.

Article I

Introductory Provisions

- (1) Status of the Judicial Academy of the Slovak Republic (hereinafter only the “Academy”) provides details on organization and activities of the Academy bodies, educational process, material comforts of the director, position of the pedagogical staff, participants in education and internal structure of the Academy.
- (2) The Academy is an independent legal entity established in accordance with Act No. 548/2003 Col.

Article II

Organization and Activity of the Bodies of the Academy

- (1) The Board of the Academy (hereinafter only the “Board”) shall be the supreme decision-making body of the Academy that shall exercise its activities under the Act on Judicial Academy. The details on the Board sessions and its decision-making shall be provided in the Rules of Procedure adopted by the Board.
- (2) Draft nomination for election and removal of the chairman and the deputy chairman may be made by any member of the Board.
- (3) The opening session of the Board shall be convened by the former chairman of the Board.
- (4) The deputy chairman of the Board shall carry out duties of the chairman within the convening the Board meetings, determining the Board agenda and its content in the event of work incapacity of more than 30 days. The deputy chairman of the Board shall carry out duties of the chairman within leading the session in the event of the absence of the chairman at the session.
- (5) The Director of the Academy (hereinafter only the “Director”) shall be the executive body of the Academy, to whom the office of the Academy and the pedagogical staff shall be subordinated.
- (6) The Board shall anytime have the right to request information on Academy activity from the Director or the head of the office of the Academy. The Director or the head of the office of the Academy shall be required to provide information without delay.
- (7) The details on organization, internal structure and activity of other Academy employees shall be provided in Rules of Organization issued by the Director.

Article III
Educational Process at the Academy

- (1) The Academy shall ensure, organise and perform
 - a) lifelong education of judges, prosecutors and court officials
 - b) initial education of future judges and future prosecutors (hereinafter only the “participants”
particularly following the annual academic plans.
- (2) The academic plan shall be annually approved by the Board with regard to the scope of the education of judges determined by the Judicial Council in agreement with the Minister, the scope of the education of prosecutors determined by the General Prosecutor, curricula of the future judges and future prosecutors, needs of the judicial and prosecutor practise, requests of the participants and efficient use of budget fund.
- (3) The Board shall approve the annual academic plan by 1 December of the previous year.
- (4) The Board shall request from the Judicial Council and the General Prosecutor to send the approved scope of education by 1 October of the previous year. If the Judicial Council or the General Prosecutor does not send the scope of the education by 15 November, the valid scope of the previous year shall be used as a basis.
- (5) The office of the Academy shall appeal in written form to all chairmen of the courts, district and regional prosecutors and by email to all participants for sending their suggestions on educational activities or professional topics by 15 October of the previous year.
- (6) The Director shall be in charge of the submission of the draft annual academic plan by 15 November.
- (7) If the bases of paragraph 2 are changed, the academic plan may be changed and amended by the Board during the year. The Board may decide that under defined conditions the academic plan may be changed and amended by the Director as well.
- (8) The Director shall be in charge of carrying out the plan.

Article IV
External and International Cooperation of the Academy

- (1) The Academy shall conclude agreements on cooperation with the Slovak entities providing educational, publishing or project activities and agreements on international cooperation with national or international organizations connected with education of judges, prosecutors and court officials, that shall regard the following:
 - a) preparing and organizing of common educational activities or
 - b) preparing and organizing of Academy educational activities or
 - c) preparing and realising of common publishing or another professional activity related to the educational process of the Academy.

- (2) Agreements on cooperation concluded by the Director shall be under the approval of the Board
- (3) The Director shall be in charge of deciding on approval of participation of a participant at the educational event which is not organized by the Academy, however the Academy was asked to participate.

Article V

Further activity of the Academy

- (1) The Academy shall analyse and examine the needs and requests of the participants that shall impact on the Academy activity and shall inform about every upcoming educational event particularly via web page of the Academy (www.ja-sr.sk).
- (2) The Academy shall provide the performance of the professional judicial exam according to the schedule specified in the annual academic plan. The Director shall be responsible for the organization and the course of the professional judicial exam except for the cases, in which the Board shall decide (article VI, paragraph 1-4)
- (3) The Director shall decide about the rental of the Academy premises, accommodation services, boarding services and relaxation services of the Academy; editorial and publishing activities of the Academy.

Article VI

Examination Boards

- (1) The Board shall elect and remove chairmen, other members of examination boards and alternate members in a number corresponding to four examination boards.
- (2) The election shall be declared by the Board no later than 60 days before the expiration of the term of the examination board, the Chairman, other member of the examination board or alternate member.
- (3) Details on the election of chairmen, other members of the examination board or alternate members shall be specified in the document "Principles and Criteria for Election; Election Procedure".
- (4) Four examination boards shall be established by the Board from among elected members of the examination boards, so that each member, including the chairman, had an alternate. In two examination boards there shall be at least 3 members and alternate members elected from among the persons nominated by the Judicial Council and the Minister; in two other ones there shall be at least 3 members and alternate members nominated by the General Prosecutor and the Council of Prosecutors.
- (5) The Director shall decide on the examination board activity in relation with providing the particular term of the professional judicial exam. The Director shall also decide about placing future judge, future prosecutor or higher court official under supervision of a particular examination board, so that the future judge or higher court official shall perform the exam in front of that examination board, in which most members are nominated by the Judicial Council or the Minister; and future prosecutors in front of the examination board, in which most members are nominated by the General Prosecutor and the prosecutors council.

Article VII
Material Comforts of Director

The Director shall be entitled to get and use a mobile phone for free, with a monthly limit of 66 euros.

Article VIII
Position of Pedagogical Staff

- (1) The Academy shall ensure education in particular fields via following departments:
 - a) Department of Public Law (consisting of criminal law, constitutional law, financial law and administrative law),
 - b) Department of Private Law (consisting of civil law and commercial law)
 - c) Department of International and European Law, Initial education and Social Science Disciplines (in its framework a particular section of social science disciplines is established)
- (2) Heads of departments shall be appointed and removed by the Director upon proposal of the Board.
- (3) Details on selection procedure on the position of Head of Department shall be provided in “Principles” adopted by the Board
- (4) Heads of departments in the collaboration with external members of the pedagogical staff shall mainly:
 - a) propose and elaborate scope and methods of education (e.g. teaching plan, curricula, thematic plan).
 - b) participate in elaboration of the annual academic plan
 - c) elaborate conceptions of education provided by the Academy
 - d) carry out and evaluate educational activities, prepare data for draft report on Academy activities
 - e) provide training of the pedagogical staff members
- (5) Pedagogical activities (lectures, moderation) within the educational events individually organized by the Academy shall be basically performed by the pedagogical staff members of the Academy.
- (6) Details on selection procedure of the external members of the pedagogical staff shall be specified in Principles adopted by the Board.
- (7) The director shall in essential cases decide on lecture of other professionally qualified person than a member of the Pedagogical Staff.

Article IX
Position of Participants

- (1) The Academy shall adopt all necessary measures for quality organization and running of all the educational activities, which the heads of department are in charge of.
- (2) The selection of the participants must be transparent, lucid and available via web page of the Academy. Details on the criteria and selection procedure of the participants as well as the consequent control of their participation shall be specified in Principles adopted by the Board.
- (3) After every educational event the participants shall have the right to evaluate the level of the event organization through the questionnaire. Head of department shall be responsible for timely evaluation of every educational event into the hands of the Director, who shall adopt measures to correct the deficiencies. The Director may suggest the Board to adopt necessary measures for more quality and efficient running of the educational events of the Academy.
- (4) The Director shall regularly inform the Board about the performance of the educational events of the Academy.

Article X
Transitional Provisions

- (1) From the day on which this Status comes into force and effect the Principles of competition for the post of Director and Deputy Director of the Judicial Academy and Principles of competition for the post of head of department and members of pedagogical staff of the Judicial Academy, adopted under previous legislation and which were valid and in force on 3 August 2009, shall become invalid.
- (2) After the adoption of Principles for selection of pedagogical staff members upon article VIII, item 6 of the Status, membership of any external member of the pedagogical staff nominated under regulations stipulated in item 1 of this article shall cease on 31 June 2010.

Article IX
Structure of the Academy

Article X
Final Provisions

- (1) By approval of this status, the status of 1 January 2009 shall be cancelled.
- (2) This status shall come into effect on 4 August 2009.

Chairman of the board of the Academy