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| **4. Financial aspects**The EUAA will reimburse costs incurred as a result of the physical participation in workshops, according to the rules laid down in the Decision of the Agency's Executive Director (EASO/EDD/2021/006). Specifically, when the distance between the place of departure and the place where the activity is held is above 50km, the EUAA will contribute towards financing: |

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| **Travel-related expenses,** covered in the form of an all-inclusive flat rate:* at 350 EUR, for cross border travelling and distances between 51 km and 2,000 km;
* at 600 EUR, for cross border travelling and distances above 2,000 km.

**Accommodation expenses,** reimbursed in form of an all-inclusive flat rate calculated based on the duration of the activity (in full days). This allowance is set at: * 138 EUR for Malta;
* 101 EUR for Portugal;
* 187 EUR for Sweden.

**Daily subsistence expenses,**reimbursed in form of an all-inclusive flat rate calculated for the exact duration of the activity plus one additional travel day at:* 88 EUR for Malta;
* 83 EUR for Portugal;
* 117 EUR for Sweden.
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| The reimbursement criteria are subject to change and only the ones in force on the date of issuing of the official invitation letter will apply. ***Participants should not engage in any costs and travel arrangements before participation is confirmed and a formal invitation letter from the EUAA is received.*** |

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